

# LET'S ANSWER YOUR QUESTIONS!

## WEDDINGS AT ST. PAUL COLLEGE CLUB

### How do we go about booking a date?

Hooray! You've decided to book the St. Paul College Club! All you need to do is email Tracy the bride and groom's names (I'm sure you told, me, but we want to be sure that we get everything spelled correctly!) I will send you a very straight forward wedding day agreement. Look it over, sign and initial, and send it back with your deposit. Your deposit will be half the food and beverage minimum. You will find this on your sales sheet; it is different depending on the days of week, peak and off peak, plus a \$200 damage deposit. For example, for a peak Saturday, the food and beverage minimum is \$6000. Half of that is \$3000, plus \$200 damage deposit, is \$3200. That is your deposit!

### What is the payment schedule?

Your deposit to book the date is due within 5 days of when you receive your wedding day agreement. Then the next deposit is not due until 2 weeks before your big day, when your final guest counts are due!

### What is your capacity?

It depends on a lot of different factors, but let's break that down!

Sit down dinner or Buffet - The Great Hall - depending on what you do for a headtable, if you use rounds or rectangles, band or DJ, the Great hall can seat about 170. This may be a bit more or a bit less, depending on those things. We can seat an additional 40+ guests in the Living Room. We have a new screen in the Living room and speakers, so that your guests seated in the cozy living room in front of the fireplace, can see and hear everything!

### What are your options for the bar & how is that handled?

One of the most awesome things about SPCC! You are able to bring in your own liquor and alcohol. We use "With A Twist" bartending services. They hold a liquor license, and will provide professional and amazing bartenders for your event!

How can it get more awesome than that? Well, you have the option to have them bring all of your mixers, garnishes, sodas and cups for after cocktail hour, as well as napkins, picks etc. You also are welcome to bring this in yourself!

More awesomeness...we have partnered with First Grand Avenue Liquors. This family run business is right around the corner and offers discounts on everything, PLUS free delivery, and FREE pick of any unused items. Then they will give you a credit for any items that you didn't go through. They also counsel you on how much to order and take the guess work out of bar planning. Can't get any easier than that! You have choices! This will save you thousands of dollars on your wedding, while also giving you options to host what you want, and the option to DIY it or let our vendors do all the work for you!

### How do rehearsals work?

Because we are so lucky to host so many events, we are not typically able to do rehearsals on a different day. However, that doesn't mean never. If we are open on a day that works for your rehearsal 30 days prior to your event, we can schedule it. The rehearsal fee is \$100 per hour and will be done with the event coordinator or the assistant coordinator. If it is the day before your event and we for some reason are open, you can pay that hourly fee to rehearse and/or decorate. However this is not very common. The other option is to do your rehearsal dinner at SPCC.

Pricing for this varies. The most common way to rehearse is to either do your rehearsal wherever you are doing your rehearsal dinner, or we often will plug in a day of rehearsal into your timeline. This takes only 15 minutes and is usually done right away when you arrive, before you get ready, or after photos, and before guest arrival. We will have all the information to corral your cats and show them how to walk and where to stand.

### Can we bring in our own food?

Well, why would you want to do that? We have an award winning chef here? In all seriousness, because of health code and insurance reasons, we are liable for all food and n/a beverages that are served at our venue. We do accommodate special requests for wedding party lunches, breakfast, and also can do something special or make your grandma's favorite appetizer, we are here to please. However, if you really want Taco Bell for a late night snack, or your first date was at Jimmy John's and you want that for your lunch, we can do that. Please just let us know what you are bringing in, so we can document it. There is a \$75 outsourced food fee. If you are not using one of our preferred dessert partners (on our vendor list), there is a \$2.00 per person outsourced dessert fee.

### Can we take left over food home?

We would love to send you home with all the left overs in tin foil swans, but again, due to health code and liability issues, we are not able to do that. You are able to take any cake or desserts home though, and of course, any opened liquor you want to take home, that can't be returned. Please take that with you, but wait until you get home to drink it please!

### Do we need a day of coordinator?

Baby, we got you! This is something we are thrilled to include in your wedding package. We will take such good care of you, and make sure you have the perfect day. We get here early to make sure everything is set up correctly and just how we planned. We will help set up your personal décor and items, be there to greet & answer all of your vendor's questions, keep your timeline on time, line you up for the ceremony, cue the musicians and the wedding party, keep the night flowing smoothly inviting your guests to be seated for dinner, cue up the speeches if needed, all the while attending to all your needs. Although if you turn into a bridezilla, you will be tranquilized and charged \$10,000. Momzilla's get charged extra. We will stay here until your dessert is served and dances are to begin, and then you will be turned over to our spectacular event captain, who will be there for any questions you have the rest of the night. All you need to do is make sure to have help grabbing your personal items and taking them home with you.

### Can we leave our decorations here and pick up the next day?

We have weddings a LOT of the days, and although we would like to accommodate this request, we just can't without a whole lot of things getting lost. Put all those people that ask if you need help to work.

### How early can we get in to get ready in those beautiful suites?

As early as you want to! Remember, it's an exciting day, but it can get long for everyone, so don't make it hard on yourself or your wedding party by getting here too early. You want to make sure your wedding party isn't too tired to dance the night away. You get 12 hours of time in package, but you can add as many hours as you like at \$150 per hour. The average bride that does hair and make-up on site adds an hour or two. This always depends on how many girls you have getting hair and make -up done and how much time your beauty team says they need.

### Do we need to tip anyone at SPCC?

Your bartender will have a tip jar out. If you really don't want that, please speak to the coordinator, and you can pre-pay the gratuity. We are also really proud to let you know that the service charge does get distributed to the servers as a gratuity. Some client's like to show their appreciation by tipping a little extra. Tipping is not expected, but so much appreciated. Your coordinator is happy to distribute gratuities for the staff or any of your other vendors. Just have them in labeled envelopes!

### Can we have adult beverages in the getting ready suites?

Yes you can, but take it easy. You want to remember this day, and we are not responsible for drunken speeches that delay dinner and tell all us all about why you are better than all the other ex's. We already know you're the best.

### How is parking at SPCC?

We are fortunate to have ample and free street parking. Where we are located on Summit, is ideal. There is also parking in the back of the Mansion for about 6-9 cars, depending on how people park. This handicap accessible parking is great for guests with mobility issues. We are handicapped accessible. Valet is available, should you want to offer that. Here at SPCC, about 15% of our weddings do valet, due to the ease of parking. Overnight parking is available until 10am then next day.

### Are dogs allowed to be in our ceremony?

Heck yes! We love to meet all of your family and friends, and furry ones are no exception.

### Does your Chef accommodate allergies and dietary restrictions?

Yes. All of our sauces are made gluten free, and we have a wide variety of menu items, including vegetarian, vegan, dairy free and gluten free options. We can customize many of our menu items or create something special for you. Our kitchen is very small however, so if you are celiac or have a life threatening allergy, please know that everything we prepare is in one kitchen. We want to avoid any emergency visits to the hospital or medical drama on your special day.

Is it true that your venue is part of an association that gives back to women focused charities?

Yes, our gorgeous venue is owned by the AAUW, the American Association of Women. Our events help give back to a variety of women focused charities. So not only are you getting a great day at a gorgeous venue, but you are helping out the community as well.

Do we need security?

If you are having more than 50 people and are having a bar, we hire a professional and courteous security person to handle any issues that may arise, walk people to their cars if they would like, and just be there in case we need to defuse any situations. The security person will be there the last 4 hours of your event, and will be dressed in professional attire and pretty much be in the back ground keeping everyone safe and sound.

Is that the Governor's mansion right next to you?  
Does he ever come to weddings?

Yes it is, and we have not had the pleasure of his company at an event, although not sure he has been invited. The governor's cat, Afton, often makes an appearance at our weddings though, and is a hit with the guests.

What types of events do you have at SPCC?

All of them. We do lots and lots of weddings, but we also do corporate events, rehearsal dinners, brunches, you name the party, we can host it. We do brunches, Heavy Hors D'oeuvre cocktail style receptions, buffet, and family style. Whatever you want to do, we love to do it!

Can we have a whole event outside in that amazing garden?

It's great out there, and you can do a lot of your event outside. The ceremony, the cocktail hour, fun and games after dinner, sunset photos etc. Usually, dinner is held inside, as well as the dance. There is a 10:00pm noise ordinance, so dancing outside is not really an option. Again, that doesn't mean never. We have had brunches outside, earlier dinner events, cocktail receptions and rehearsal dinners in the garden. Let's talk about it!

How late can we have our event?

Your event can go as late as 1:00am, with the premise clear by 2:00am...if you are those kind of night owls. How you allocate your 12 hours is up to you. The majority of events go until 11:00pm or 12:00am. The bar needs to close and music needs to stop, an hour before your last hour. For example, if you choose to go 12:00pm to 12:00am, your event would conclude and 11:00pm, giving you an hour to take down and clear the building.